

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 2/12/2015

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specification as outlined in the attached Summary of Bid for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: _____

Date: 1/29

ROUTING SLIP
CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 2/12/2015

Council Meeting Date: 2/12/2015

Department Contact: Cecilia Summers Phone # 427-5060

Phone # **427-5060**

Contract or Agreement: Agreements with Low Bidders

Document Name: 20150212PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements	
<u>Title 41</u>	<u>Competitive</u>



Title 41

Competitive

Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:
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Grant Name:

Department	Signature	Date
1) Originating		1/29
2) Legal	Mary Q. Cates	1/29/2015
3) Finance		1/29
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.15-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specification and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to those certain document attached hereto and identified herein below with the date of February 12, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Siemens Healthcare Diagnostics Inc.	Drug & Alcohol Testing System	One Year W/Extensions

ADOPTED this the 12th day of February 2015.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 12th day of February 2015.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

February 12, 2015

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Siemens Healthcare Diagnostics Inc. Tarrytown, NY	Drug & Alcohol Testing System	One Year W/Extensions	1

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNT
The Star

TO: PROCUREMENT SERVICES

FROM: Municipal Court

BID NUMBER: 20-2015-82-3

DATE: 1/22/15

COMMODITY/SERVICE: Drug + Alcohol testing System

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Siemens

RECOMMENDATION: We are going with Siemens because they are the overall lowest bidder

Description	Price	UOM	
DAU	\$ 0.71		
ETG	\$ 0.92		
VALIDITY TEST	\$ 0.10		

INITIAL PURCHASE: _____

FUNDING SOURCE: 01-8200-0403-7202

TERM OF CONTRACT: ☐ One Time

☐ Three Months

☐ One Year

☒ One Year w/Additional One Year Extensions as Allowable by State

☐ Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.